



COVID-19 NOTICE TO THE PROFESSION IN HASTINGS AND PRINCE EDWARD COUNTIES REGARDING FAMILY AND CHILD PROTECTION MATTERS:

Notice 3 – May 6, 2020- Virtual Assignment Courts on May 11 and May 12, 2020 for counsel only

A. Expansion of Court Operations

This Notice supplements the [March 27, 2020, Notice #1 to the Profession in Hastings and Prince Edward Counties](#), the [April 2, 2020 Notice to the Profession from RSJ MacLeod, East Region 2020](#) and the [April 21, 2020, Notice # 2 to the Profession in Hastings and Prince Edward Counties](#) .

The resumption of regular court operations will not occur until July 6, 2020 at the earliest. To reduce the conference caseload backlog three assignment courts will be held next week.

All conferences will be scheduled for 45-minute time slots. The conferences will be held at 10:00 am, 11:30 am, 2:00 pm and 3:30 pm. The conferences will be scheduled Monday to Thursday for the months of May and June. Justices Tellier and Malcolm will be available. Cases will be adjourned to the case managing judge, if there is one.

March cases will be scheduled first, followed by April then May. Ensure that you have available the following: the court file number, the parties and counsel's full names, the issues outstanding, the case managing judge and the last scheduled court date. Ensure that you have an email address for any self-represented party as that is the quickest way to serve them with notice of the new conference date.

We expect that you will confer with opposing counsel in advance so you can quickly tell the sitting judge when you are **Not** available in May and June. If you are unavailable to attend the assignment court, ensure you have an agent. No counsel is to attend the courthouse for the assignment court.

B. Child Protection Assignment Court

The child protection assignment court will be held on **Monday May 11, 2020 at 1:00 pm**. Justice Malcolm will preside.

A Zoom invitation by OBA virtual courtroom will be sent to the profession. This assignment court is for counsel only unless permission is granted for your staff to attend.

Form 17 Conference Notices will be sent by counsel to the self-represented parties after dates have been assigned. Staff will be able to sign the Form if pre-populated in advance.

C. Family and Domestic Assignment Court

The family and domestic assignment court will be held on **Tuesday May 12, 2020 at 10:00 am for March matters**. Justice Malcolm will preside. On **Tuesday May 12, 2020 at 1:00 pm** Justice Tellier will preside over the **April and May** matters.

A Zoom invitation by OBA virtual courtroom will be sent to the profession. This assignment court is for counsel only unless permission is granted for your staff to attend.

Form 17 Conference Notices will be sent by counsel to the self-represented parties after dates have been assigned. Staff will be available to sign the notices if they have been prepopulated in advance.

D. Case Conferences and Settlement Conference filings

Below is a list of current services, directions regarding information and documents required and, importantly, the correct email address for filing materials.

After your date has been scheduled the case conference and settlement conference briefs, (Forms 17A, 17B 17C and 17D) are to be sent via email to Belleville.SCJ.courts@ontario.ca. These materials should include Divorcemate calculations and proposed draft orders where applicable. Please be focused and succinct in your materials. Please identify in the re-line the title of proceedings, the court file number and the name of each document being filed.

Confirmation of case conferences and settlement conferences **are not required** but are welcomed. Counsel will confer in advance with each other and advise the conference judge as to any resolution of the issues.

If the conference is to be cancelled, please notify the court as soon as that is known via email to Belleville.SCJ.courts@ontario.ca.

Once a family or domestic conference is rescheduled, if the parties wish to attempt mediation, they can contact Vicky Visca mediation services at 613-969-9949 to access free on-line or telephone mediation services.

Self-represented parties should be directed to Legal Aid Ontario: 1-866-668-8258 for assistance.

The Quinte Courthouse Legal Aid Office will be regularly checking their voicemail; their contact information is 613-962-9106 ext. 2084

E. Nature of the Hearing

For now, case conferences and settlement conference will proceed by teleconference and be recorded.

F. Future Notices

We will advise by further Notice of any changes or further expansion of court operation. We thank you for your cooperation and support in these challenging times.

Issued May 6, 2020

Acting Local Administrative Justice Patrick Hurley – Hastings County
Local Administrative Justice Robert Scott- Prince Edward County
Justice Wendy Malcolm
Justice Nicole Tellier

Reference Material:

March 27, 2020, Notice #1 to the Profession in Hastings and Prince Edward Counties



March 27 2020
Notice to Profession

April 22, 2020, Notice #2 to the Profession in Hastings and Prince Edward Counties



FINAL - Notice to
the Profession - Not

Assignment court dockets



June 8, 2020 Picton
Assignment Court



June 9, 2020
Assignment Court



June 10, 2020
Assignment Court



June 11, 2020
Assignment Court